

SHEPHERDS GROVE HOMEOWNERS ASSOCIATION

Application for Architectural Review Committee

c/o Centre Group Properties, Inc.

4400 Bayou Blvd., Ste. 35

Pensacola, FL 32503

Phone: (850)484-2684 Fax: (850) 474-3551

E-mail: Tina@CentreGroupProperties.com

Address _____ Application Date _____

Owners Name _____ Telephone _____

Mailing Address (if different) _____

Email (optional) _____

Improvements (check all that apply)

fence ___ shed pool satellite dish ___ screened room ___ driveway change ___ gutters

Change in elevation/addition to home ___ landscaping design ___ sprinkler system ___ other (explain)

If required, have you applied for the proper permits from all government agencies? _____

Estimated Beginning Date _____ Estimated Completion Date _____

Describe, in detail, the improvements. Include color(s), size(s), specifications, materials, location and any other pertinent information needed by the committee in order to make a decision. Attach a copy of the lot survey (included in your closing documents), elevation plan, site-clearing plan (if applicable). Sketch on the lot survey the proposed alteration, as it will appear when completed, or attach additional sheets. Attach picture if available.

Please refer to your covenants and restrictions for guidelines on what is and is not permitted in Shepherds Grove HOA. You will be notified in writing of the decision of the committee. By approving this request, the association is not assuming any responsibility for the safety, construction, operation, maintenance, accident, injury or claim that may arise from the change in the property.

I understand that approval does not relieve me of the responsibility for obtaining any and all necessary Building Permits, Variances, and/or observing all local zoning ordinances. If approved by the association, I agree to make the changes under the terms and conditions as specified in the approval. All improvements must be on my property or property lines. If any portion of the association's property is disturbed or damaged by either myself or my contractor, I agree to be responsible for and to restore the common elements to their original condition.

Signature of Applicant: _____ Date: _____

To be completed by Architectural Review Committee:

Date Received _____ Received By _____

Date Processed _____ Date Mailed _____

_____ Approved _____ Disapproved

Signatures of Architectural Control Committee:

